# MINUTES OF MEETING HARBOUR ISLES COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Harbour Isles Community Development District was held Tuesday, January 23, 2024, at 11:00 a.m., at 121 Spindle Shell Way, Apollo Beach, Florida 33572.

Present and constituting a quorum were the following:

Betty Fantauzzi

Bryce Bowden

Glenn Clavio

Gregg Letizia

Bob Nesbitt

Chairman

Vice Chairman

Assistant Secretary

Assistant Secretary

Assistant Secretary

Also present, either in person or via communication media technology, were the following:

Angel Montagna District Manager Vivek Babbar District Counsel

Cristi Cochran

Mitchell Hartwig

Benchmark Landscaping

SŌLitude Lake Management

Brett Perez

Benchmark Landscaping

Paul Ramsewak Onsite Manager

Residents and Members of the Public

This is not a certified or verbatim transcript, but rather represents the context and summary of the meeting.

## FIRST ORDER OF BUSINESS Call to Order and Roll Call

Ms. Montagna called the meeting to order at 11:03 a.m.

Ms. Montagna called the roll and indicated a quorum was present for the meeting.

## SECOND ORDER OF BUSINESS Pledge of Allegiance

The *Pledge of Allegiance* was recited.

#### THIRD ORDER OF BUSINESS Audience Comments on Agenda Items

There being no audience comments, the next order of business followed.

## FOURTH ORDER OF BUSINESS Staff Reports and Updates

# A. SŌLitude Lake Management ("SŌLitude")

Discussion ensued regarding aerator lights are being worked on and should be working now.

#### i. Regular Report

Mr. Hartwig indicated SŌLitude will remove the floating alligator weed from the pond.

# B. Benchmark Landscaping/United Land Services ("Benchmark")

## i. Monthly Report

Mr. Perez reviewed the regular report included in the agenda package.

Discussion ensued regarding continuance of 12 dog pot station cleaning to be subbed out through Benchmark, to which the Board gave consensus.

Further discussion ensued regarding new light green growth being seen, better turf that is recovering, nicely hedging and weeding and edging, all irrigation is functional, confirmation that the storage area does not have a leak and onsite staff will fill the pothole to negate the standing water, item 3 on the report the damage sod is the County's responsibility and staff will revisit after construction is complete, low-hanging Hong Kong orchid will be trimmed back, sod installation to be completed on Slipper Key Road, irrigation will be connected on Moon Shell Drive and end of Slipper Key Road and Sandy Shell Drive/Royal Bonnet Drive, and the permit will be presented once everything is setup and scheduled.

Benchmark will provide proposals (1) to eradicate the ant mounds throughout the community, (2) to update sod around the basketball court area with zoysia, and (3) for sod and different rocks around drains for the February agenda.

## ii. Proposal #70481 to Flush Cut 11 Dead Trees

Discussion ensued regarding proposal #70481 to flush cut 11 dead trees.

On MOTION by Ms. Fantauzzi, seconded by Mr. Nesbitt, with all in favor, unanimous approval was given to proposal #70481 from Benchmark Landscaping/United Land Services to flush cut 11 dead trees, in the amount of \$1,100.

#### iii. Proposal #73040 for Landscaping at the Guard Shack

Discussion ensued regarding proposal #73040 for landscaping at the guard shack.

On MOTION by Mr. Letizia, seconded by Mr. Clavio, with all in favor, unanimous approval was given to proposal #73040 from Benchmark Landscaping/United Land Services for landscaping at the guard shack, in the amount of \$2,044.44.

# iv. Proposal #73533 to Grind Stumps

Discussion ensued regarding proposal #73533 to grind stumps.

On MOTION by Ms. Fantauzzi, seconded by Mr. Nesbitt, with all in favor, unanimous approval was given to proposal #73533 from Benchmark Landscaping/United Land Services to grind stumps, in the amount of \$877.50.

#### C. District Counsel

Mr. Babbar provided an update regarding potential amendments, draft bills, increase in insurance premium, and ethics training, which may be in a workshop.

## **D.** District Engineer

Mr. Brletic provided an update on the new Walmart.

# E. Onsite Property Manager's Report

# i. Regular Report

Mr. Ramsewak reviewed the regular report included in the agenda package.

# ii. Ratification of Proposal #9264 from Hawkins Service Co. for Ground Lights

Discussion ensued regarding proposal #9264 for ground lights, and an overpayment to Hawkins Service Co. for services rendered. They will install ten roof lights in the amount of \$2,167, leaving an overpayment balance of \$533 once proposal #9264 is approved for \$606. Ms. Montagna will request a check refund for the balance.

On MOTION by Mr. Letizia, seconded by Mr. Bowden, with all in favor, unanimous approval was given to the proposal from Hawkins Service Co. for landscape lights, in the amount of \$606.

#### iii. Miscellaneous

Discussion ensued regarding a fee of \$595 for leak detection in the kiddie pool scheduled for February 1 with Red Rhino, which Mr. Ramsewak will pay with a debit card and request an invoice to submit to Avid.

Egis is scheduled for February 1. Ms. Montagna will attend the pond walk on February 1.

Further discussion ensued regarding proposals received from Construction Management Services for fence repair (\$633.60) and full fence replacement (\$32,072 for wood or \$44,352 for vinyl). Full fence replacement will be tabled until budget season.

On MOTION by Mr. Bowden, seconded by Mr. Clavio, with all in favor, unanimous approval was given to proposal #1084 from Construction Management Services for fence repair, in the amount of \$633.60.

## F. Homeowners Association Report

Mr. Joe Weaver reviewed the developer and County proposed drawing of the 860-foot concrete wall, with an additional six-foot vinyl fence for a buffer, as intended.

Mr. Babbar will discuss extending the concrete wall with developer's counsel and will work closely with Mr. Letizia as to whether or not it is necessary to attend the February 26 County meeting if developer's counsel is not willing to negotiate a compromise.

On MOTION by Mr. Letizia, seconded by Mr. Clavio, with all in favor, unanimous approval was given to direct legal counsel to reach out to the developer's counsel to discuss the District's concerns, and if needed, in consultation with Ms. Fantauzzi or Mr. Letizia, will provide recommendations for land use attorneys.

Discussion ensued regarding license plate camera readers and signs have been installed, and additional signs to be installed.

Next HOA meeting is Monday, January 29, to discuss the new Walmart, new attorney, power washing, and night patrols.

# G. District Manager

Ms. Montagna provided updates on the following: (1) an explanation regarding the new cleaning service and billing inefficiencies; (2) Ms. Montagna promoted recently to Vice President of District Services, Ms. Jennifer Goldyn promoted to Central Regional Director, Mr. Kerry Satterwhite promoted to Field Services Director, and other new resources being utilized in 2024; (3) proposals requested from 13 pond companies and are due February 1; (4) budget workshop will be coming soon, and will revisit how the Board wants to handle; and (5) proposed budget due June 15 with adoption at least 60 days later, currently scheduled for August, and new budget season begins October 1.

## FIFTH ORDER OF BUSINESS Consent Agenda

#### A. Acceptance of the December 19, 2023, Meeting Minutes

Ms. Fantauzzi indicated a correction on line 89 to read "Proposal from Oasis Palm and Landscaping for Rock Installation."

#### B. Acceptance of the December 2023 Financials

Ms. Montagna reviewed the consent agenda items included in the agenda package.

On MOTION by Ms. Fantauzzi, seconded by Mr. Letizia, with all in favor, unanimous approval was given to accept the consent agenda, minutes as amended.

#### SIXTH ORDER OF BUSINESS Discussion Items

There being none, the next order of business followed.

## SEVENTH ORDER OF BUSINESS Supervisor Requests

Discussion ensued regarding \$16,000 budgeted for boatyard, and the Board requested this line item be separated into several budget line items for better tracking.

# EIGHTH ORDER OF BUSINESS Audience Comments

There being none, the next order of business followed.

NINTH ORDE	R OF BUSINESS	Adjournment	
	On MOTION by Mr. Letizia, seconded by Mr. Bowden, with all in favor, the meeting was adjourned at 12:46 p.m.		
Secretary/Assi	stant Secretary	Chairman/Vice Chairman	